

### **Selection Process in Brief**

#### **Physical Screening Test (PST):**

All candidates shall be put to a Physical Screening Test carrying maximum of fifteen marks to judge their physical fitness and endurance. The qualifying standards prescribed for this test shall be as under:-

Candidates	Test distance	Qualifying Time
1. Male	5.0 Kilometer	25 minutes
2. Female	2.5 Kilometer	15 minutes
3. Ex.-serviceman	2.5 Kilometer	13 minutes

**Note:-** The candidates belonging to dependants of Ex-Servicemen and dependants of Freedom Fighters category are required to compete in Physical Screening Test with standards similar to the candidates belonging to their respective categories i.e. "General, SC, BC-A, BC-B" .

#### **Knowledge Test (KT):**

An objective type Optical Mark Recognition (OMR) based written test of 60 marks shall be conducted of all those candidates who qualify the Physical Screening Test.

#### **Scrutiny of documents:**

- (a) The category-wise score achieved in Knowledge Test of the last candidate on the list of candidates numbering twice the vacancies shall be ascertained. All candidates scoring five marks less than the said score or more marks shall be called for scrutiny of documents. All other candidates shall stand eliminated from the further process of selection.
- (b) Claim of reservation benefit or for relaxation and/or for extra marks if any, shall be admissible to only those candidates, who submit the requisite valid original certificate for scrutiny, in support of their claim before Physical Screening Test and Interview cum Personality test failing which, they may be considered under general category provided they are otherwise eligible. Information in this regard will be displayed on official website of the Haryana Staff Selection Commission.

#### **Physical Measurement Test (PMT):**

The candidates after PST, KT and the scrutiny of documents shall undergo Physical Measurement Test as per standard prescribed under Punjab Police Rule 12.15 (2) read with 12.16 (8) (c).

#### **Interview-cum-Personality Test:**

Candidates who qualify the Physical Screening Test shall be called for interview-cum-personality test on the basis of their combined scores in (Physical Screening Test + Knowledge Test + Physical Measurement Test), upto maximum three times the number of vacancies advertised in each category.

The details of all the above stages and marks are available on the website.

#### **Note 1.**

If the quota reserved for Ex-servicemen or Backward Classes remains unfilled due to non-availability of suitable Ex-servicemen or their dependents or non-availability of suitable candidates from Backward Classes there will be 2% reservation for freedom fighter/their children/grand children to that extent.

- Note 2.** Reservation in Scheduled Caste (SC), Backward Class (A) & Backward Class (B), EBPGC, Ex-serviceman (ESM), are only for domicile of Haryana State.
- Note 3.** Detailed instructions for filling the online application form are available on the website of HARYANA STAFF SELECTION COMMISSION i.e [www.hssc.gov.in](http://www.hssc.gov.in)
- Note 4.** In case of any guidance/information/clarification regarding the online filling of the application form and Advertisement the candidate can call at **helpline No. 9115004036, 9115004037, 9115004038, 9115004039** on all working days from 9:00 A.M. to 5:00 P.M.

**Procedure/ Instructions for Online Filling Application Form:**

**Special Instruction:**

The prescribed essential qualification does not entitle a candidate to be called for interview. The commission will short list the candidates for interview by different stages of the selection process mentioned above. The decision of the Commission in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of, and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard. HSSC reserve the right to increase or decrease the number of vacancies on administrative grounds.

**General Instructions:**

1. Please read the instructions and procedures carefully before you start filling the Online Application Form.
2. The candidate should fill all details while filling the Online Application Form.
3. After applying online, Registration No. and Password will be generated.
4. Take print out of the registration no. and password screen for future reference of your application status and for Reprinting of your online filled application form and e-Challan form.
5. After successful submission of application candidates can take print out of application form and e-Challan.
6. The hard copy of application form along with all required documents must be brought at the time of verification/scrutiny-cum-interview.
7. Candidates are advised to fill their application form carefully such as Name, Father's name, Date of Birth and Category, Qualification, photo & Signature etc. After final submit of application form, no change will be allowed. Candidate will be responsible for any mistake in the data of application form and no any correspondence will be entertained in this regard.

**Relaxation in Age:**

- i) In the case of Scheduled Caste (SC), Backward Class (A) & Backward Class (B), EBPG and candidates, the upper age limit is relaxable as per Haryana Govt. instructions.

**Reservation of posts:-** Reservation will be as per Haryana Government Instructions.

**For Disabled ESM/Dependent of Killed/ Disabled in action** reservation will be as per Haryana Govt. instructions contained in letter No. 945-GS-II 72/6451, dated the 6<sup>th</sup> March, 1972.

The reservation for ESM will be utilized in the order given below:-

- i) Up to two dependents of Service personnel killed/disabled beyond 50%
- ii) Other ex-servicemen.

**Note:-1.** Disabled ex-servicemen will mean ex-servicemen who, while serving in the Armed Forces of the Union were disabled in operations against the enemy or in disturbed areas.

**Note:-2.** The dependents will include besides wife/widow, dependent sons/daughters.