



भारतीय वायु सेना / Indian Air Force

DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POSTS IN IAF UNDER HQ TRAINING COMMAND, BANGALORE

1. Applications are invited from eligible Indian citizens for recruitment to following Group 'C' civilian post at Stations/Units under Headquarters Training Command, Bangalore. The details of the posts and eligibility conditions are as follows:-

Sl No	Station/Unit	Post	SC	ST	OBC	UR	Total
1	Air Officer Commanding AF Stn Jalahalli West, Bangalore-560 015	Lower Division Clerk	1	-	-	1	02 (1 ESM)
2	Commanding Officer 16 Tetra, Jalahalli East, Bangalore-560 014	Lower Division Clerk	-	-	-	1	1
		Draughtsman Gde-III	-	-	-	1	1
3	Commandant AFTC Jalahalli West, Bangalore-560 015	Lower Division Clerk	1	-	-	1	02 (1 ESM)
4	Commanding Officer 1 P&S(U), AF JC Nagar Post, Hebbal Bangalore-560 006	Lower Division Clerk	-	-	-	1	01
5	Air Officer Commanding AF Station Tambaram Chennai-600 046	Lower Division Clerk	-	-	1	-	01
6	Air Officer Commanding AF Station Hakimpet Secunderabad-500 014	Lower Division Clerk	-	-	1	-	01
Total							09

2. EDUCATIONAL QUALIFICATION/PAY SCALE:

Post	Pay scale In Rs (Pre- revised)	Educational qualification/Experience
Draughtsman Gde-III	PB-1 (5200- 20200 + GP 2400)	Essential: Matriculation or equivalent from recognized Board/ University; 2 years' Diploma in Mechanical Drawing or Civil Engineering or Mechanical Engineering or Electrical Engineering or Draughtsmanship (Mechanical or Civil from the Industrial Training Institute or equivalent recognized institution); About two years' experience in Draughtsmanship in a reputed Firm/Government Institute;
Lower Division Clerk	PB-1 (5200- 20200 + GP 1900)	Essential: 12th Class or equivalent qualification from a recognized Board or University, A typing speed of 30 wpm in English or 25 wpm in Hindi or manual typewriter; or A typing speed of 35 wpm in English or 30 wpm in Hindi on computer (35 wpm and 30 wpm correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word) Desirable: Knowledge in MS Office based applications.

3. AGE LIMIT (As on the last date of receipt of application): 18-25 years.

Note:- Age relaxation for SC/ST/OBC/PH/Ex-Serviceman/Departmental Candidates/ other eligible categories as per prevalent Government of India Rules. SC/ST/OBC/PH candidates applying for unreserved posts are not entitled to any relaxation in age limit.

4. **LAST DATE:** The last date for receipt of application form is **30 days** from the date of publication of this advertisement.

5. Eligible candidates desirous of applying are to forward their applications as per prescribed format with enclosures as listed below to **the Air Force Stations/Units at addresses listed above:-**

(a) Application as per given format duly typed in English on foolscap paper with two recent passport size photographs (one self attested photograph is to be pasted on the application).

(b) Self attested photocopies of certificates supporting Date of birth, Educational qualification, Experience etc;

- (c) Candidates belonging to SC/ST/OBC/PH/Ex-servicemen are to enclose copies of certificate issued by the Competent Authority supporting their category and reservation status.
(d) Self addressed/stamped envelope of size 24 x 11 Centimeters.
(e) Any other documents supporting their candidature.
(f) The envelope containing the application should be superscribed "APPLICATION FOR THE POST OF _____". Separate application for each post should be forwarded.

6. Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for test. The number of posts/vacancies mentioned above is likely to change.

7. Examination will be conducted at the respective Stations/Units. The syllabus for examination will be related to charter of duties of concerned post(s), General Intelligence, Reasoning, Numerical Aptitude, General English, General Awareness, Skill/Practical/Physical Test where necessary shall be conducted to screen candidates.

8. INSTRUCTION TO CANDIDATES:

- (a) Applications are to be forwarded only through ordinary post. Applications sent through Registered Post/Speed Post/Courier will not be accepted.
(b) Date/Time of Tests/Interview to the eligible shortlisted candidates will be intimated by post.
(c) No TA/DA will be paid for attending the Test.
(d) **Original Certificates are NOT to be sent.**
(e) Commanding Officer of the AF Station / Unit mentioned at Para (1) has right to reject any incomplete application without assigning any reasons. Screening of application will be carried out and only the selected candidates will be called for test.

FORMAT OF APPLICATION

Application for the post of _____ in _____ Station/Unit

1. Post applied for
 2. Name of the Candidate (in block letters):.....
 3. Father's / Husband's name:.....
 4. Date of Birth:...../...../..... (attach copy of Birth Certificate self attested)
 5. Age (as on last date prescribed for receipt of application): Years.....Month.....Days.....
 6. Address for correspondence:
 7. Permanent Address: House No./Street/Village/Post Office/Dist/State/PIN code
 8. Category: SC/ST/OBC/Ex-Serviceman/Mentoriorous Sports/Physically Handicapped (attach self attested copy of necessary certificate)
 9. Educational Qualification: (Attach self attested copies of education certificates)
- | Exam Passed/Year | School/Board/University |
|------------------|-------------------------|
| | |
10. Any other qualification/Experience (Attach self attested copies of education certificates)
 11. Technical Training/Experience
 12. Domicile:.....(attach self attested copy)
 13. Whether registered with any Employment Exchange - Yes/No: If yes, mention Registration No and Name of employment exchange
 14. Select mode of typing, if applying for Lower Division Clerk (Hindi/English):

Paste a self
Attested
Passport size
Photograph

Declaration

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.

Place:
Dated:.....

(Signature of candidate)

FOR OFFICIAL RECORD ONLY

1. Received on.....
2. Accepted/Rejected.....
3. Reason for rejection: Underage/Overage/incomplete documents/Any other reason to be specified.....
4. Index No:.....Date of test/Interview.....

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