



M.P. POWER GENERATING COMPANY LIMITED
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RULE BOOK FOR RECRUITMENT OF PLANT ASSISTANT (ITI), TRAINEE ON REGULAR BASIS
No .CE(HR&A)/Recruit./2018-19/2240 Jabalpur, Dated:04-06-2018

M.P. Power Generating Company Limited, a successor power generating company of erstwhile M.P. State Electricity Board (MPSEB), is having its Thermal and Hydel power stations located at various places in the State (M.P). The Company intends to induct Plant Assistant (ITI) Trainee, for Operation, Maintenance, construction, and other support functions, for the existing and upcoming Thermal and Hydel Power Stations of the company.

1. VACANCIES:

| POST | DISCIPLINE | NO. OF POSTS | | | | |
|--------------------|------------|--------------|----|----|-----|-------|
| | | UR | SC | ST | OBC | Total |
| PA(ITI) Trainee | Mechanical | 30 | 10 | 12 | 8 | 60 |
| | Electrical | 20 | 06 | 08 | 06 | 40 |
| | Total | 50 | 16 | 20 | 14 | 100 |

* For the Post of Plant Assistant (ITI) Trainee only male candidates should apply.

2. RESERVATION:

- The reservation of posts meant for SC/ST/OBC (non creamy layer only) candidates, shall be applicable only for the candidates having Madhya Pradesh domicile.
- The provisions of reservation as per Madhya Pradesh Lok Sewa (Anusuchit jatiyon, Anusuchit Janjatiyon aur anya pichhra varg ke liye aarakshan) Adhiniyam 1994 and the rules made there under shall be complied with.
- The reservation of position shall be applicable only for the candidates having caste certificate issued by SDO (R) of Madhya Pradesh State.
- The candidates of OBC (NCL) category shall have to submit income certificate of last three years income of their parents issued by Tehsildar.
- Vide Energy Department, GoMP, Gazette Notification dated 19.01.2015 ,there is no horizontal reservation for PD candidates for Plant Assistant (ITI) Trainee.
- As per directives issued by GAD, GoMP vide notification no. C 3-8/2015/one-3 dated 15.06.2017, 33% (Thirty Three percent) reservation for women under Madhya Pradesh Civil Services (Special Provision for Appointment of Women) Rules, 1997 is exempted for the direct recruitment of Plant Assistant (ITI) Trainee in MPPGCL.
- In accordance to GoMP Gazette Notification No. 28 dated 16.01.2018, If an applicant belonging to **Sahariya/Saharia** primitive tribe of districts Sheopur, Morena, Datia, Gwalior, Bhind, Shivpuri, Guna, Ashoknagar, **Baiga** primitive tribe of districts Mandla, Dindori, Shahdol, Umaria, Balaghat and Anuppur, **Bhariya** primitive tribe of Tamia block of Chhindwara district applies, for Class III post (i.e. Plant Assistant), he will get appointment without following selection procedure. Applicant has to submit print out of online submitted application form along with supporting documents at O/o Chief Engineer (HR & A), MPPGCL, Block no 9, Shakti Bhawan, Jabalpur with in 10 days from the last date for online registration of applications.
- As per GoMP, GAD, circular no. F 7-47/2016/आ.प./एक Bhopal, dated 01.01.2018, the candidates of Dhevar, Kahar, Bhoi, Kevat, Mallah, Nishad caste under òManjhi Tribeö will not be given reservation under scheduled tribe category w.e.f. 11.11.2005.

3. MINIMUM ESSENTIAL EDUCATIONAL QUALIFICATION:

| POST | DISCIPLINE | Min % (Aggregate marks basis for UR & OBC(NCL)) | ESSENTIAL QUALIFICATION |
|---------|------------|---|--|
| PA(ITI) | Mechanical | 60% in ITI | High School Certificate and Full time ITI Trade Certificate in Machinist/ Fitter/ Welder/ HP Welder / Mechanic Pump/ Mechanic Vehicle / Electrician/ Wireman/ Motor Mechanic/ Diesel Mechanic / Electronics/ Instrumentation from institute recognized By Go MP/GoI. |
| | Electrical | | |

Two years National Trade Certificate in Electrical Trade, from upgraded ITI's under Center of Excellence (CoE) scheme at Narmada Nagar, Shahdol, Ratlam, Rampura, equivalent to ITI (Electrical Trade) will be considered eligible and can apply for the above post .

There is no minimum percentage of marks for candidates belonging to SC / ST / Project affected families as rehabilitated consequent to land acquisition in Shri Singaji Thermal Power Project Khandwa. However they must have passed the required Essential Qualification.

4. AGE LIMIT:

| S.No | Candidate type | Age limit for applicants having Domicile of M.P. State (As on Last date of Online Application) | Age limit for applicants of other State (As on Last date of Online Application) |
|------|---|--|--|
| 1. | Minimum Age | 18 Years | 18 Years |
| 2. | Maximum Age (Male applicants- unreserved category) | 40 Years | 25 Years |
| 3. | Maximum Age (applicants- working in Govt./P.S.U.) | 45 Years | 25 Years |
| 4. | Maximum Age (Reserved category- SC/ST/OBC(Non Creamy layer) / Ex Serviceman /R&R-SSTPP | 45 Years | 25 Years |

The above provision of age limit is applicable vide GAD, GoMP Circular no. C 3-8/2016/3-one dated 12.05.2017.

There is no age limit for departmental candidates.

5. TRAINING AND STIPEND FOR TRAINEES:

| POST | Training duration | Stipend |
|-----------------|-------------------|------------|
| PA(ITI) Trainee | 09 Months | Rs. 5200/- |

6. PAY SCALE AND OTHER ALLOWANCES:

| POST | Appointing Cadre on completion of Training | Pay scale | | |
|-----------------|--|-----------------|-----------------------|----------------------------|
| | | Pay Scale (Rs.) | Entry Basic Pay (Rs.) | Level (As per GoMP Matrix) |
| PA(ITI) Trainee | Plant Assistant (ITI) | 25300-80500 | 25300/- | Level-6 |

DA, other allowances and benefits shall also be applicable as per rules. The appointed employees will be eligible for the New Pension Scheme as per rules.

7. SERVICE AGREEMENT CUM SURETY BOND:

The Plant Assistant (ITI) Trainee shall have to execute a Service Agreement cum Surety Bond to successfully complete the prescribed training (i.e. 09 months) and thereafter to serve the Company for minimum 2 years, failing which a sum of Rs. 50000/-(Fifty Thousand Rupees) towards the cost of training and other overhead expenses in terms of the Bond shall be paid by the candidate to MPPGCL.

8. GENERAL CONDITIONS:

- i. Only Indian Nationals need to apply.
- ii. Number of post are subject to change as per requirement of MPPGCL.
- iii. One candidate can apply against one trade only. Multiple application forms shall be summarily rejected.
- iv. Candidates who have already appeared in the final semester/year examination, but their result are awaited, can also apply. However their candidature will be subjected to the condition that they obtain requisite percentage aggregate marks in the final declaration of result. They will be considered for appointment only if they submit the final mark sheet at the time of document verification, if declared successful in the written test. Candidates having higher/ additional Qualification can also apply, provided they fulfill the essential qualification for the post applied. No claim for appointment in higher post on the ground of higher qualification /experience will be entertained.
- v. Candidates working in the Government/Semi-Government/Public Sector, satisfying the eligibility criteria of education and age shall have to produce No Objection Certificate(NOC). from their present employer at the time of document verification, failing which they shall not be considered for further recruitment process in the matter.
- vi. Employees working in MPPGCL can also apply as per eligibility criteria, as departmental candidates.
- vii. SC, ST, OBC (non creamy layer only) seeking reservation should submit a copy of the caste certificate as per existing rules of Govt. of M.P., in the prescribed format at the time of document verification .
- viii. The Candidate must possess sound health and he is required to produce medical fitness certificate issued from District Medical Board before joining.
- ix. Physically Disabled candidate need not to apply for the post of Plant Assistant (ITI).
- x. Preference will be given to the eligible candidates belonging to the rehabilitated families on account of land acquisition for SSTPP, Khandwa under R&R Policy of MPPGCL.
- xi. The candidates must produce original documents / certificates (for fulfilling the requisite recruitment criteria as per the advertisement) at the time of document verification in support of their qualification for verification.
- xii. MPPGCL reserves the right to cancel either partial or whole recruitment process in any stage, at any time, without assigning any reason thereof. No liability in this regard shall be borne by MPPGCL.
- xiii. MPPGCL reserves the right to cancel either any or all applications at any stage, at any time, without assigning any reason whatsoever.
- xiv. In case of any dispute, the decision of the MPPGCL shall be binding and final for all practical purposes.
- xv. The jurisdiction of Jabalpur High Court only shall be applicable for all matters.

- xvi. Only SC/ ST/OBC (Non-Creamy Layer only) candidates will be reimbursed II-Class Sleeper Rail/ Bus fare (Only for one side) by the shortest route for appearing in the written test (as per rule) limited to the distance of the test centre from the address for communication mentioned in their applications or from where they have actually performed the journey, whichever is minimum, on submission of original ticket vide GoMP Finance Deptt. Circular no F-4/2013/Rule/4 dated 13.09.2013.
- xvii. Candidates having a third child born on or after 26.01.2001 are not eligible to apply unless twins are born after first child.
- xviii. Candidate should have registered under employment exchange of Govt. of M.P.
- xix. Candidates must read the advertisement thoroughly before applying for the post.

9. SELECTION PROCESS:

Eligible candidates shall have to undergo a written test comprising of questions in relevant subjects and General Aptitude. The online written test will be conducted in four cities of MP i.e. Bhopal, Jabalpur, Indore & Gwalior. Based on the requirement & merit, the successful candidates will be called for document verification at Jabalpur. **The exact date of the test will be communicated to the candidates through admit card, to be downloaded from M.P.Online (www.mponline.gov.in) website only.** The merit list will be prepared by M.P.Online on the basis of marks obtained by the candidates in written examination.

Criteria for qualifying in online written exam:

The candidates belonging to unreserved and OBC category shall have to obtain minimum 50% marks and candidates belonging to SC/ST Category shall have to obtain minimum 40% marks in online written exam for getting qualified for document verification. The merit list of the candidates appearing in the online written exam will be prepared category wise in the order of total marks obtained by them.

While preparing merit list, in case two or more candidates obtain same marks, the candidates' date of birth shall be considered and the one senior in age shall be considered above the one who is younger in age. In case of same date of birth, preference will be given to candidates securing higher marks in the qualifying exam i.e. ITI Trade certificate. In a situation when both the above conditions are similar for more than one applicant, then preference will be given to candidates securing higher marks in the class 10th examination. MPPGCL shall operate the panel for selection up to the qualifying marks only, as per the advertised posts or as per the requirement at the time of operating the panel. The selection panel will be operative up to 31st March 2019.

After issuance of specific order of closure of process the claim of any candidate will not be entertained. While preparing merit list, reserved category candidates who will be qualifying on the same standards as applicable to general category candidates and who will be appearing in the merit list of unreserved category will be adjusted against unreserved points of the reservation roster.

The exact date of test shall be communicated to the candidates through admit cards, to be downloaded from MP Online (www.mponline.gov.in) website only.

10. TENTATIVE SCHEDULE:

| S.No | ACTIVITY | Date |
|-------------|---|--|
| 1 | Commencement of registration of candidates applications | 13.06.2018 |
| 2 | Last date for online registration of applications by the candidates | 12.07.2018 |
| 3 | Uploading of Mock test | 22.07.2018 |
| 4 | Commencement of issuance of Admit Card | 25.07.2018 |
| 5 | Written Test at Various centers in M.P. (Sunday) | Second Week of August (Tentative) |
| 6 | Objection on question paper/answer key | Within 3 days after publication of answer keys. |

The above dates may change as per the requirement of MPPGCL.

11. HOW TO APPLY: -

- a. Candidates can apply directly through MP Online website (www.mponline.gov.in) or using the link provided on MPPGCL's website (www.mppgcl.mp.gov.in).
- b. The following scanned copy of documents along with application needs to be uploaded by the candidates.
 1. Date of Birth Certificate or High School Examination Mark sheet/ Certificate in support of Date of Birth.
 2. High School Examination Mark sheet/ Certificate in support of the requisite qualification.
 3. Full time ITI Trade Certificate in Machinist/ Fitter/ Welder/ HP Welder / Mechanic Pump/ Mechanic Vehicle/ Electrician/ Wireman/ Motor Mechanic/ Diesel Mechanic / Electronics/ Instrumentation from institute recognized by GoMP/GoI.
 4. Caste Certificate issued by the competent authority in prescribed format.
 5. M.P. Domicile Certificate issued by the competent authority.
 6. Photo Identity Proof.
 7. Recent Photograph & Signature of candidate.
 8. Candidates belonging to Project affected families as rehabilitated consequent to land acquisition in Shri Singaji Thermal Power Project, Khandwa will have to upload the Land Acquisition certificate issued by competent authority.

12. APPLICATION FEE & OTHER CHARGES:

Non refundable Application fees (inclusive of portal charges) for Unreserved / OBC candidates shall be Rs.1000/- and for SC/ST candidates, it shall be Rs.600/- only.

13. IMPORTANT: It is in the interest of the candidates to visit official website of MP Online/MPPGCL regularly and note the updates /notices related to the recruitment process. The MPPGCL/MP Online does not owe any responsibility in this regard. If candidates fail to note latest updates, no claim shall be entertained. Further, the candidates should fill the form correctly in every respect and nothing should be concealed or withheld by them. If any information furnished is found false at any time, their candidature/ appointment will be cancelled without any notice and legal action will be taken accordingly.

Keep visiting our website www.mppgcl.mp.gov.in

Sd/-
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